

We Love Our Volunteers

✦ In order to volunteer in any capacity, you MUST be an approved volunteer.

The School District of Palm Beach County requires registration and approval in order to volunteer in our schools. This includes everyone (including parents) who volunteer on campus or on field trips.

Registration can be done online at home or in the school's front office.

Register here: <https://apps.raptortech.com/Apply/Mjl3OmVuLVVT>



☐ Approvals last for 1 calendar year; so be advised that you will need to re-register annually.

☀ When registering to volunteer for our school INCLUDING chaperones ... on the Functions page (page 4) of the online application please select STANDARD VOLUNTEER.

📸 Please ALWAYS have your PHOTO IDENTIFICATION with you.

✦ Please note ...

When your application has been approved you will receive an email from Raptor advising that you are an approved volunteer! 😊

After you have been approved you must present your driver's license (or passport if you don't have a valid driver's license) to the front office staff to have your identification scanned/entered into our primary volunteer system. (You do not need to make a special trip to school for this, it can be done the next time you are here to visit/volunteer).

After the front office has successfully scanned your identification, you can use the volunteer Kiosk located in the school's front office to sign in and out each time you are on campus or chaperoning a field trip.

Then, on every visit you will sign in using the Kiosk, and then present your photo identification to the office staff to retrieve your volunteer sticker badge.

✦ Guidelines and Rules for Volunteers

- ✓ NO other child(ren), including those in strollers may accompany anyone who is volunteering (including attending class celebrations) or chaperoning a field trip. This is a safety rule and no exceptions will be made for any reason.
- ✓ When volunteering on campus AND chaperoning a field trip we ask that you also follow our school dress code and dress appropriately.
- ✓ When chaperoning a field trip, there may be a fee, please speak to your child's teacher regarding this as payments are made separately (in school cash online) from student payment.
- ✓ You are required to wear the sticker badge in a visible location on your shirt at all times.

REMINDER ... ALWAYS have your photo identification with you when visiting our school. Anyone needing access to the front office or our campus in any way (student drop off/pick up, conferences, volunteering etc) will be **required** to show photo identification prior to the front office door being opened for any reason. This is for everyone's safety. **There are no exceptions, please always bring your photo identification with you.**